



ARTS COUNCIL OF CALVERT COUNTY

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January 12, 2012

TO: Arts Educators of Calvert County
FROM: Linda E. Woods, Grants Chair
RE: Arts in Education (AiE) Program

The Arts Council of Calvert County is now accepting Arts in Education Grant Applications for FY13. You may request up to \$500 which may cover the entire cost of the Project.

Schools may submit multiple requests, and are encouraged to do so.

The FY13 grant cycle covers arts-related projects occurring between July 1, 2012 and June 30, 2013.

SCHOOLS ARE NOT REQUIRED TO PROVIDE A MATCH!

The grant requirements and application form are enclosed and also available at the Arts Council's website at www.calvertarts.org. If you have any questions, please call Executive Director William Chambers at 410-257-7005 or email director@calvertarts.org.

Grant applications are due by Friday, April 27, 2012. You must submit an **original** application and **three copies**. Grant award decisions will be announced by the end of this school year.

Thank you for supporting the arts in our schools and throughout our community.



ARTS COUNCIL
OF CALVERT COUNTY

P.O. Box 2569
Prince Frederick, MD 20678
410-257-7005/FAX: 410-535-0302
www.calvertarts.org

**ARTS IN EDUCATION
GRANT APPLICATION**

FY 2013

July 1, 2012 thru June 30, 2013

Name of School: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____

Work Phone: _____ Cell/Home Phone: _____

Email Address: _____

Name of Artist/Presentation: _____
(Artist and/or organizations must reside in Maryland)

Description of Program (Please attach artist profile and/or program brochures, if available):

Date(s) of Program: _____ Length of Program: _____

Number of participating artists: ____ Number of individuals benefiting from program: _____

Describe target audience: _____

PROJECT COST

List all anticipated sources of funding and their projected amount. It is acceptable for a project to fall within the \$500 grant amount and be fully covered by the AiE grant funding.

School: \$ _____
PTA/O: \$ _____
Other Source: _____: \$ _____

Arts Council of Calvert County grant award requested (not to exceed \$500): \$ _____

FULL COST OF PROJECT: \$ _____

Please list any outstanding performers/artists you have enjoyed at your school whom you would like to recommend to other schools/organizations _____

How can the Arts Council of Calvert County further assist you in your program selections, cultural development and/or funding needs? _____

Preparer's Signature: _____
Print Name: _____
Title: _____
Daytime Phone: _____
Email: _____
Date: _____

SEND ONE ORIGINAL AND 3 COPIES TO:

ARTS COUNCIL OF CALVERT COUNTY
P.O. Box 2569, Prince Frederick, MD 20678

QUESTIONS:

William Chambers, Executive Director
director@calvertarts.org
Phone: 410-257-7005
FAX: 410-535-0302
www.calvertarts.org

SUBMIT GRANT APPLICATION BY APRIL 27, 2012



ARTS COUNCIL OF CALVERT COUNTY GRANT APPLICATION

Under the Maryland State Arts Council Arts in Education Program
Fiscal Year 2013 Requests – Academic Year September 2012 – June 2013

ARTS IN EDUCATION GRANT REQUIREMENTS

- The Arts Council of Calvert County (ACCC) offers Arts in Education (AiE) Grant funds to support cultural/artistic presentations that further the cultural arts development of children in Calvert County Public Schools and private, state-chartered schools, located in Calvert County, Maryland and hosted during the 2012-2013 school year.
- **Schools may submit multiple requests, and are encouraged to do so.**
- Arts Council of Calvert County grants must be used in, or for, Calvert County, Maryland to support cultural arts programs.
- Applications must be submitted on the official Arts Council application form, available at www.calvertarts.org. For assistance call William Chambers, Executive Director at 410-257-7005 or director@calvertarts.org.
- **Completed applications (one original and three copies) must be received in the Arts Council office by close of business on Friday, April 27, 2012 in order to be considered. Applications will not be accepted after April 27.**
- Applications are reviewed by the three-member Grants Review Committee. The Committee's recommendations are presented to the Arts Council of Calvert County's Board of Directors for a final decision. Applicants will be notified of results by mail no later than the end of the 2012 school year.
- AiE Grant requests may not exceed \$500. Requests may cover the entire cost of the project, or a portion, but grant requests may not exceed \$500.
- **The Arts Council is pleased to continue its policy of no longer requiring schools to provide a one-to-one (1:1) dollar match to the grant amount requested.** Please note: if additional funding is secured it should be reported on the Final Report.
- Funding for the Arts in Education program is restricted to programming and presentations with Maryland artists. Presentations and artists must meet high educational goals and standards.
 - It is the responsibility of the applicant to contact artists. The Maryland State Arts Council maintains a roster of artists approved by an advisory panel. Visit www.msac.org for more information. Schools are not required to utilize artists from this list.
- Schools are encouraged to invite family members to performances and activities supported by Arts Council of Calvert County funds.

- A Final Report must be completed and filed with the ACCC by the end of the school year. Failure to file a Final Report may jeopardize approval of future requests.
- Grantees must give credit to the Arts Council of Calvert County and the Maryland State Arts Council in brochures, programs, news releases, publications and other publicity materials. When no printed information is used, verbal credit must be given. Failure to acknowledge the above organizations as sources of funding may jeopardize the approval of future requests.
- Decisions for all Arts Council grant awards will be based on the following criteria:
 - Artistic merit of proposed activities
 - Organizational effectiveness
 - Service to the school community
- Arts Council of Calvert County grant regulations stipulate that no person may be excluded from participation in, or denied the benefits of, any programs that are supported by Arts Council funds based on race, religion, color, national origin, sex, age or personal handicap. Organizations receiving grants must conform to the Americans with Disabilities Act (ADA). This act extends to disabled persons the same kind of anti-discrimination provisions as found in the Civil Rights Act of 1964. Please visit the following links to make certain your programs meet current accessibility guidelines:

Design for Accessibility: A Cultural Administrators Handbook
www.arts.gov/resources/Accessibility/DesignAccessibility.html
ADA Technical Resource Center
www.adata.org
- Grant applicants are encouraged to support the Arts Council of Calvert County. However, providing financial support to the Arts Council is not a requirement for grants consideration. A contribution form is included with all mailed grant applications and is available at the Arts Council website – www.calvertarts.org.
- The Maryland State Arts Council (MSAC) provides the money used in the ACCC's grants program. Arts in Education grants are paid in full usually by the end of October of the pertinent year. It is important to understand that funding from the State of Maryland is anticipated but never guaranteed.



P.O. Box 2569
 Prince Frederick, MD 20678
 Office 410-257-7005; Fax 410-535-0302
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