



ARTS COUNCIL OF CALVERT COUNTY GRANT APPLICATION

Under the Maryland State Arts Council Community Arts Development Program
Fiscal Year 2011 Requests ~ Academic Year September 2010 – June 2011

ARTISTS-IN-EDUCATION GRANT REQUIREMENTS

- The Arts Council of Calvert County (ACCC) offers Artists-in-Education (AiE) Grant funds available to support cultural/artistic presentations that further the cultural arts development of children in Calvert County Public Schools and private, state-chartered schools, located in Calvert County, Maryland and hosted during the 2010/2011 school year.
- **Schools may submit multiple requests, and are encouraged to do so.**
- Arts Council of Calvert County grants must be used in, or for, Calvert County, Maryland to support cultural arts program and arts organizations.
- Applications must be submitted on the official Arts Council application form, available at www.calvertarts.org. For assistance call Linda E. Woods, Grants Chair – Board of Directors at 410.286.2898 or lewoods@verizon.net.
- **Completed applications (one original application and three copies) must be received in the Arts Council office by close of business on Friday, April 30, 2010 in order to be considered. Applications will not be accepted after April 30th.**
- Applications are reviewed by the three-member Grants Review Committee. The Committee's recommendations are presented to the Arts Council of Calvert County's Board of Directors for a final decision. Applicants will be notified of results by mail no later than June 30th, 2010.
- AiE Grant requests may not exceed \$500. Requests may cover entire cost of project or a portion but grant requests may not exceed \$500.

New

- **The Arts Council is pleased to announce that schools are no longer required to provide a one-to-one (1:1) dollar match to the grant amount requested.** Please note: if additional funding is secured it should be reported on the Final Report to the Arts Council.

New

- Funding for the Artists-in-Education program is restricted to programming and presentations with Maryland artists. Presentations and artists must meet high educational goals and professional standards.
 - It is the responsibility of the applicant to contract artists. For your convenience, the Maryland State Arts Council maintains a roster of artists approved by an advisory panel. Visit www.msac.org for more information. Please note: schools are not required to utilize artists from this list.
- Schools are encouraged to invite family members to performances and activities supported by Arts Council of Calvert County funds.
- A Final Report must be completed and filed with the Arts Council of Calvert County by the end of the school year. Failure to file a Final Report may jeopardize approval of future requests.
- Grantees must give credit to the Arts Council of Calvert County and the Maryland State Arts Council in brochures, programs, news releases, publications, and other publicity materials. When no printed information is used, verbal credit must be given. Failure to acknowledge the above organizations as sources of funding may jeopardize the approval of future requests.

- The Arts Council's grants budget is based on funds received from the Maryland State Arts Council (MSAC). Local organizations may also apply directly to MSAC for grant support. Visit www.msac.org for more information.
- Decisions for all Arts Council grant awards will be based on the following criteria:
 - Artistic merit of proposed activities
 - Organizational effectiveness
 - Service to the school community
- Arts Council of Calvert County grant regulations stipulate that no person may be excluded from participation in, or denied the benefits of, any programs that are supported by Arts Council funds based on race, religion, color, national origin, sex, age, or personal handicap. Organizations receiving grants must conform to the Americans with Disabilities Act (ADA). This act extends to disabled persons the same kind of anti-discrimination provisions as found in the Civil Rights Act of 1964. Please visit the following links to make certain your programs meet current accessibility guidelines:

Design for Accessibility: A Cultural Administrators Handbook
www.arts.gov/resources/Accessibility/DesignAccessibility.html
ADA Technical Resource Center
www.adata.org

- Grant applicants are encouraged to support the Arts Council of Calvert County. However, providing financial support to the Arts Council is not a requirement for grants consideration. A contribution form is included with all mailed grant applications and is available at the Arts Council website – www.calvertarts.org.
- The Maryland State Arts Council (MSAC) provides the money used in the Arts Council of Calvert County's grants program.
- Artists-in-Education Grants are paid in full, usually by the end of October of the pertinent year. It is important to understand that funding from the State of Maryland is anticipated, but never guaranteed.



ARTS COUNCIL
OF CALVERT COUNTY

P.O. Box 2569
Prince Frederick, MD 20678
410.257.7005
Fax 410.535.0302
WWW.CALVERTARTS.ORG



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 PRINCE FREDERICK, MD 20678
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Arts Council Use

Date Received _____
 Amt. Requested: \$ _____
 Amt. Awarded: \$ _____

**ARTISTS-IN-EDUCATION GRANT APPLICATION
 FY 2011
 (JULY 1, 2010 THRU JUNE 30, 2011)**

Name of School: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Contact Person: _____

Work Phone: _____ Cell/home Phone _____

E-Mail: _____

Name of Artist/Presentation: _____

(Artists and/or organizations must reside in Maryland)

Description of program; please attach artist profile and/or program brochure, if available: _____

Date(s) of program: _____ Length of program: _____

No. of Participating artists: _____ No. of individuals benefiting from program: _____

Describe target audience: _____

PROJECT COST

(List all anticipated sources of funding and their projected amount; it is acceptable for a project to fall within the \$500 grant amount and be fully covered by the AiE grant funding)

School: \$ _____

PTA/O: \$ _____

Other Source: _____ \$ _____

Arts Council of Calvert County grant award requested (not to exceed \$500): \$ _____

Full cost of project: \$ _____

Please list any outstanding performers/artists you have enjoyed at your school whom you would like to recommend to other schools/organizations _____

How can the Arts Council of Calvert County further assist you in your program selections, cultural development, and/or funding needs? _____

PREPARER'S SIGNATURE: _____
PRINT NAME: _____
TITLE: _____
DAYTIME PHONE: _____
E-MAIL: _____
DATE: _____

SEND ONE ORIGINAL AND 3 COPIES TO:

ARTS COUNCIL OF CALVERT COUNTY
PO Box 2569
PRINCE FREDERICK, MD 20678

QUESTIONS:

LINDA E. WOODS, GRANTS CHAIR
LEWOODS@VERIZON.NET
LINDA WOODS TELEPHONE: 410.286.2898
ARTS COUNCIL TELEPHONE: 410-257-7005
FAX: 410-535-0302
WWW.CALVERTARTS.ORG

Submit Grant Application by FRIDAY, APRIL 30, 2010