



ARTS COUNCIL OF CALVERT COUNTY GRANT APPLICATION

Under the Maryland State Arts Council Community Arts Development Program
Fiscal Year 2012 Requests ~ Academic Year September 2011 – June 2012

ARTISTS-IN-EDUCATION GRANT REQUIREMENTS

- The Arts Council of Calvert County (ACCC) offers Artists-in-Education (AiE) Grant funds available to support cultural/artistic presentations that further the cultural arts development of children in Calvert County Public Schools and private, state-chartered schools, located in Calvert County, Maryland and hosted during the 2011/2012 school year.
- **Schools may submit multiple requests, and are encouraged to do so.**
- Arts Council of Calvert County grants must be used in, or for, Calvert County, Maryland to support cultural arts program and arts organizations.
- Applications must be submitted on the official Arts Council application form, available at www.calvertarts.org. For assistance call Pat Carpenter, Arts Council Executive Director at 410.257.7005 or pcarpenter@calvertarts.org.
- **Completed applications (one original application and three copies) must be received in the Arts Council office by close of business on Friday, April 29, 2011 in order to be considered. Applications will not be accepted after April 29.**
- Applications are reviewed by the three-member Grants Review Committee. The Committee's recommendations are presented to the Arts Council of Calvert County's Board of Directors for a final decision. Applicants will be notified of results by mail no later than June 30th, 2011.
- AiE Grant requests may not exceed \$500. Requests may cover entire cost of project or a portion but grant requests may not exceed \$500.
- **The Arts Council is pleased to continue its policy of no longer requiring schools to provide a one-to-one (1:1) dollar match to the grant amount requested.** Please note: if additional funding is secured it should be reported on the Final Report.
- Funding for the Artists-in-Education program is restricted to programming and presentations with Maryland artists. Presentations and artists must meet high educational goals and standards.
 - It is the responsibility of the applicant to contact artists. The Maryland State Arts Council maintains a roster of artists approved by an advisory panel. Visit www.msac.org for more information. Schools are not required to utilize artists from this list.
- Schools are encouraged to invite family members to performances and activities supported by Arts Council of Calvert County funds.
- A Final Report must be completed and filed with the Arts Council of Calvert County by the end of the school year. Failure to file a Final Report may jeopardize approval of future requests.

- Grantees must give credit to the Arts Council of Calvert County and the Maryland State Arts Council in brochures, programs, news releases, publications, and other publicity materials. When no printed information is used, verbal credit must be given. Failure to acknowledge the above organizations as sources of funding may jeopardize the approval of future requests.
- The Arts Council's grants budget is based on funds received from the Maryland State Arts Council (MSAC). Local organizations may also apply directly to MSAC for grant support. Visit www.msac.org for more information.
- Decisions for all Arts Council grant awards will be based on the following criteria:
 - Artistic merit of proposed activities
 - Organizational effectiveness
 - Service to the school community
- Arts Council of Calvert County grant regulations stipulate that no person may be excluded from participation in, or denied the benefits of, any programs that are supported by Arts Council funds based on race, religion, color, national origin, sex, age, or personal handicap. Organizations receiving grants must conform to the Americans with Disabilities Act (ADA). This act extends to disabled persons the same kind of anti-discrimination provisions as found in the Civil Rights Act of 1964. Please visit the following links to make certain your programs meet current accessibility guidelines:

Design for Accessibility: A Cultural Administrators Handbook
www.arts.gov/resources/Accessibility/DesignAccessibility.html

ADA Technical Resource Center
www.adata.org

- Grant applicants are encouraged to support the Arts Council of Calvert County. However, providing financial support to the Arts Council is not a requirement for grants consideration. A contribution form is included with all mailed grant applications and is available at the Arts Council website – www.calvertarts.org.
- The Maryland State Arts Council (MSAC) provides the money used in the Arts Council of Calvert County's grants program.
- Artists-in-Education Grants are paid in full, usually by the end of October of the pertinent year. It is important to understand that funding from the State of Maryland is anticipated, but never guaranteed



ARTS COUNCIL
 OF CALVERT COUNTY

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